

ARROWHEAD REGIONAL MEDICAL CENTER

POLICY DESCRIPTION FORM

Department/Group: Arrowhead Regional Medical Center Budget Code: EAD MCR
 Title: Restoration of 15 positions within 3 classifications - Environmental Services

PRIORITY: Rank 7 of 11 FUNDING: Full Year ☒ Other ☐ _____ Months

ITEM STATUS: Restoration ☒ Program Change ☐ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

Environmental Services – EVS recently hired a new manager for the custodial and housing keeping efforts of the hospital. Since his time with the hospital, he has had an opportunity to evaluate staffing needs. In September 2002, he received authority to fill twelve custodial positions. Storekeeper positions are critical in ensuring proper supply availability in patient care areas.

	2003-04	Ongoing 2004-05
APPROPRIATIONS		
Salaries & Benefits (attach additional page if required)	\$ 301,728	\$ 331,901

CLASSIFICATIONS

Budgeted Staff	Title	Amount
6.0	Custodian I	\$ 224,382
1.0	Custodian II	44,262
1.0	Storekeeper	33,084

Services & Supplies

Other (specify) _____

Equipment

FIXED ASSETS

Item	Amount
_____	_____
_____	_____
_____	_____

Reimbursements (specify) _____

Total: \$ 301,728 \$ 331,901

REVENUE (specify source)

Patient Services 301,728 331,901

Total: \$ 301,728 \$ 331,901

LOCAL COST \$ 0 \$ 0